

Troop 330 Parent Handbook



TROOP 330 Parent's Guide

"Always leave a place better than
You found it."

-- Troop 330 Motto



Troop 330 Parent Handbook

September, 2011

Dear Parents:

Welcome to Troop 330! We are thrilled your family has decided to become a part of our Troop. As a Scouter since 1957, I am very excited about the opportunities that Troop 330 provides for both the boys of St. Augustine, and the community at large. **Scouting teaches values.** Scouting is the one organization that prepares a young boy to become a young man with the religious-based values and perspective essential to be a good father, a good citizen, and a productive member of the community.

I, along with the Troop Committee and the rest of the Adult Leadership of Troop 330, are pleased to provide all new scouts and their parents with this packet in order to make your transition to Troop 330 as easy and positive as possible. In this packet you will learn what you can expect from Troop 330 and what we expect from you.

We strongly urge to become involved in the Troop in any capacity you can. We always need Scouters to go camping, adults to become Troop Committee members, and folks that just plain help out. This is for your son, become involved. The time goes by fast!

Please keep this information and use it as a resource when any questions occur. Your son will receive a similar packet that he can keep in his scout notebook. I strongly urge you to go through both packets and discuss it with your son. If there are any questions that we have not answered do not hesitate to ask. We look forward to many years of scouting with you.

Sincerely,

Rick Balog
Scoutmaster – Troop 330

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The Boy Scouts

Mission Statement

The mission of the Boy Scouts of America is to prepare young people to make ethical and moral choices over their lifetimes by instilling in them the values of the Scout Oath and Law.

The Original Scout Oath by Lord Baden-Powell

On my honour I promise that I will do my best
To do my duty to God and the King
To help other people at all times
To Obey the Scout Law

Current Scout Oath

To do my duty to God and my country and to obey the Scout Law;
To help other people at all times;
To keep myself physically strong, mentally awake and morally straight.

The Original Scout Law by Lord Baden-Powell

A Scout's Honour is to be Trusted
A Scout is Loyal to the King, His country, his Scouters, His parents his employers and to those under him
A Scout's duty is to Useful and to help others
A Scout is a Friend to all, and a brother to every other Scout, no matter what country, Class or Creed the other belongs
A Scout is Courteous
A Scout is a Friend to Animals
A Scout Obeys Orders of his parents, Patrol Leader, or Scoutmaster without question
A Scout Smiles and Whistles under all difficulties
A Scout is Thrifty
A Scout is Clean in thought, Word and Deed

The Current Boy Scout Law

A Scout is Trustworthy, Loyal, Helpful, Friendly, Courteous, Kind, Obedient, Cheerful, Thrifty, Brave, Clean, and Reverent.

Aims and Methods of the Scouting Program

The Scouting program has three specific objectives, commonly referred to as the "Aims of Scouting." They are character development, citizenship training, and personal fitness. The methods by which the aims are achieved are listed below in random order to emphasize the equal importance of each.

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Ideals

The ideals of Boy Scouting are spelled out in the Scout Oath, the Scout Law, the Scout Motto, and the Scout Slogan. The Boy Scout measures himself against these ideals and continually tries to improve. The goals are high, and as he reaches for them, he has some control over what and who he becomes.

Patrols

The patrol method gives Boy Scouts an experience in group living and participating as a member of society, and Citizenship. It places responsibility on young shoulders and teaches boys how to accept responsibility for themselves, others and their actions. The patrol method allows Scouts to interact in small groups where members can easily relate to each other. These small groups determine troop activities through elected representatives.

Outdoor Programs

The Boy Scout Program run by Troop 330 is designed to take place outdoors. It is in the outdoor setting that Scouts share responsibilities and learn to live with one another. In the outdoors the skills and activities practiced at troop meetings come alive with purpose. Being close to nature helps Boy Scouts gain an appreciation for the beauty of the world around us. The outdoors is the laboratory in which Boy Scouts learn ecology and practice conservation of nature's resources.

Founders of Scouting and the BSA

Robert S. S. Baden-Powell

As a youth, Robert Baden-Powell greatly enjoyed the outdoors, learning about nature and how to live in the wilderness. After returning as a military hero from service in Africa, Baden-Powell discovered that English boys were reading the manual on stalking and survival in the wilderness he had written for his military regiment. Gathering ideas from Ernest Thompson Seton, Daniel Carter Beard, and others, he rewrote the manual as a nonmilitary nature skill book and called it Scouting for Boys.

To test his ideas, Baden-Powell brought together 22 boys to camp at Brownsea Island, off the coast of England. This historic campout was a success and resulted in the advent of Scouting. Thus, the imagination and inspiration of Baden-Powell, later proclaimed Chief Scout of the World, brought Scouting to youth the world over.

Ernest Thompson Seton

Born in Scotland, Ernest Thompson Seton immigrated to America as a youth in the 1880s. His fascination with the wilderness led him to become a naturalist, an artist, and an author, and through his works he influenced both youth and adults. Seton established a youth organization called the Woodcraft Indians, and his background of outdoor skills and interest in youth made him a logical choice for the position of first Chief Scout of the BSA in 1910.

His many volumes of **Scoutcraft** became an integral part of Scouting, and his intelligence and enthusiasm helped turn an idea into reality.

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How Our Troop is Organized

Our Troop meets in the church hall at Memorial Lutheran Church, located at 3375 US Highway 1 S, St. Augustine, FL every Monday evening from 6:30 PM till 8:00 PM. This section will give you an understanding of the organization and working of our Troop. We need a parent of every scout to serve the Troop in some capacity. The following will give you several suggestions on how you can help ensure that your son has a successful and rewarding experience as a member of our Troop.

Joining Troop 330

Before a boy can enter a Scout Troop, he must meet the Boy Scouts of America age requirements by having completed the fifth grade, being 11 years old, or having earned the Arrow of Light Award, and he must be less than 18 years of age.

A boy may fall under any of the following categories:

- He may be a new candidate crossing over from Webelos
- He may be a new candidate entering Scouting with limited or no Cub Scouting experience
- He may be a transferring Boy Scout.

Scouts who transfer into Troop 330 are required to fill out, in detail, the Boy Scout Application and medical history, sign it, and present it to the Scoutmaster Scouts of America Transfer Application/Notice and turn it into the Council Office. The Council Office then processes these two documents. Credit for merit badges, offices held, and honors secured (including the Order of the Arrow) are limited to those shown on the Transfer Application/Notice.

Non transferring scouts will also fill out, in detail, the Boy Scout Application and medical history, sign it, and present it to the Membership Committee Chair with the proper registration fee.

Boys that are new to scouting and transferring Boy Scouts may join the troop at any time. Sometime during the February - March time frame, many boys cross over from their Webelos Cub Scouting programs to join Boy Scouts. All new recruits are placed in a New Scout Patrol under the direction of several members of the Adult Staff and Troop Guides. Through this program, the new Scout receives an orientation to Boy Scouts of America and specifically learns the operation of Troop 330 during his next four to five months. The new Scout participates in many of the regular Troop programs and outings, yet has his own activities where he learns basic personal and patrol skills and responsibilities which will prepare him for entry into the Troop structure.

Every Scout will need to purchase the Boy Scout Handbook, the official guide to Boy Scouting. The Boy Scout Handbook can be purchased at the Council Scout Shop, on line at www.scoutstuff.com, www.ebay.com, or other sites, or at Black Creek Outfitters.

The Boy Scout Handbook will serve as a guide through all the Scout's years of Scouting and will serve as the record for the Scout's advancement. Unlike the handbooks used at

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the different levels of Cub Scouting, a Scout will need to hold onto his Boy Scout Handbook for all his years in Scouting. It would be beneficial to purchase one with the sturdy book covers sold at the Scout Shop or other sources outlined above..

The Scout candidate's first requirement is to, under the guidance of their parent or guardian; complete the exercises in the pamphlet *How to Protect Your Children from Child Abuse: A Parent's Guide*. The Boy Scouts of America takes youth safety very seriously.

The Scout candidate's next goal will be to meet all the requirements for the Scout Rank in the Boy Scout Handbook in order to earn the Scout badge. After completing these requirements, the Scout candidate will request a Scoutmaster conference with the adult advisor for the new Scout patrol or with the Scoutmaster. The purpose of this talk is to make sure every Scout candidate knows what it means to be a Scout. When this requirement is completed, the Scout candidate is officially a Boy Scout.

After the new Scout has completed all the requirements, he will be officially inducted into the Troop within the next few meetings, and will receive the Scout Badge and the Scout Rank record card.

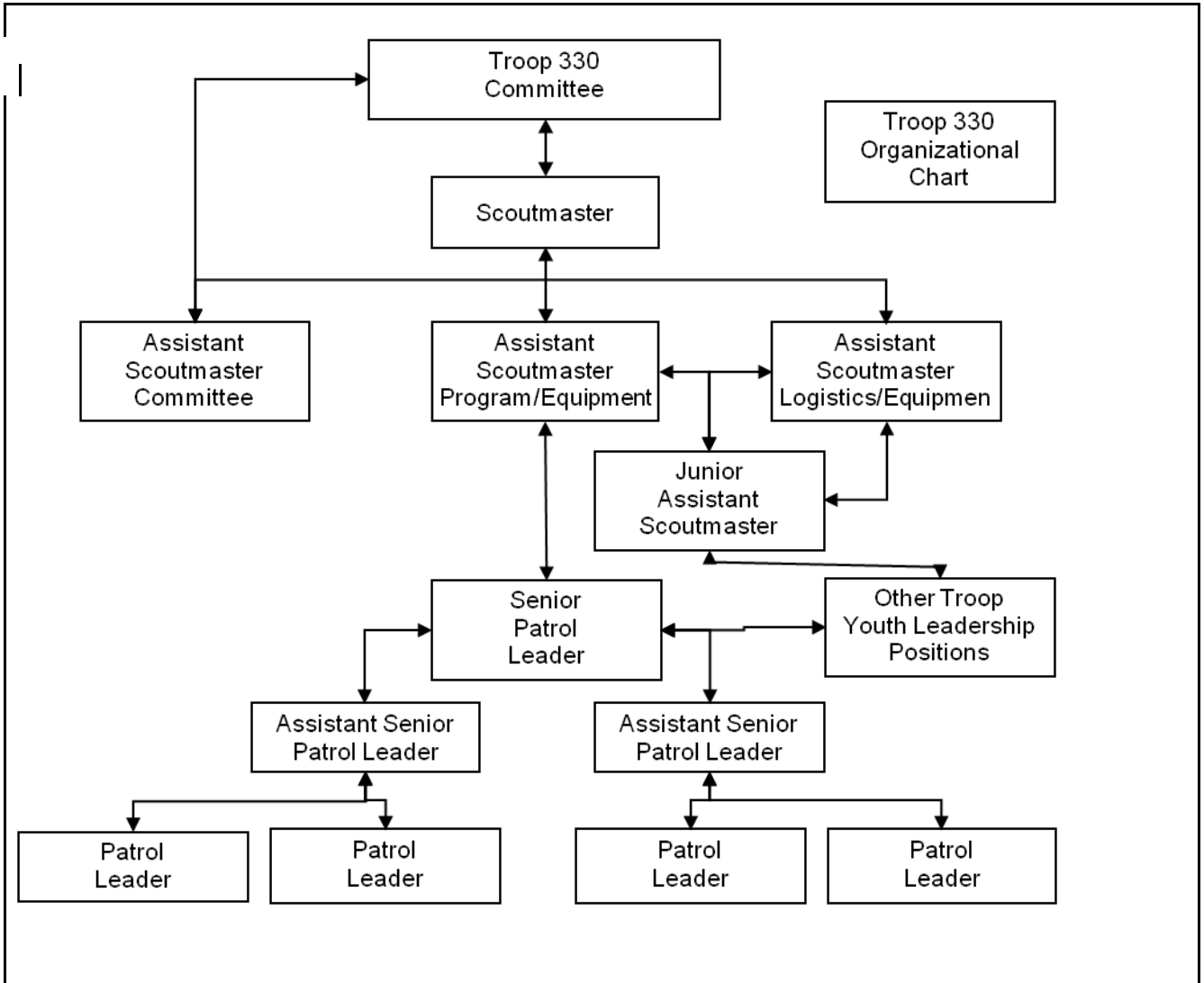
When a Scout joins Troop 330, he is **expected** to participate in as many Troop events as possible, and to attend his Patrol's meetings when they are called. Records are kept of his attendance. Scouts are asked to sign in at all meetings and special events. The Scoutmaster uses this information in his evaluation of Scout spirit for rank advancement and for the participation requirement for a Scout to run for certain Troop offices.

Troop 330 is dedicated to Lord Baden-Powell's **Patrol Method** in which the **Scouts run the program of the Troop for the benefit of all wishing to participate**. A high level of participation results in a quality program. Poor attendance, on the other hand, will result in a curtailed program and a waste of resources. Participation and contribution by each Scout is essential for the Troop to succeed in its aims.

When a boy joins the Troop, we ask him to make a commitment to the Troop, the Scouting program, and to himself. Scouting must have a high priority in his life. Personal dedication, a commitment to excellence, a sense of duty, personal loyalty and responsibility produce a young man who not only is a successful Scout, but an asset to society.

Troop 330 is organized into several operating units, including the patrols, the Youth Leadership, the Adult Leaders and the Troop Committee. The following figure represents the basic structure of the Troop.

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Troop Meetings

When and Where

The Troop meets Monday evenings at Memorial Lutheran Church in the Church Hall in the rear of the church, 3375 S US 1, St. Augustine, FL. The Troop meetings start promptly at 6:30 p.m. and end around 8:00 p.m. Meetings center around a program and activities related to Scouting. A portion of the Troop meeting is allocated to patrol meetings.

Keeping your son from a Troop Meeting due to academics or other issues is counterproductive to the Scouting Program. If you have an academic or other issue, please call the Scoutmaster to discuss.

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Scouts should be on time and in full **Class A Uniform** (see Uniforms below). They should be prepared for the meeting and have the Boy Scout Handbook, a small notebook, and a pencil.

A Scout's parents should be prompt in picking up their sons after meetings. Troop policy dictates that no Scout will be left at the church unattended. **A late pickup means that at least two adult leaders will be delayed in getting home to their families.**

Parents and guests are always welcome at Troop 159 meetings. Scouts are encouraged to bring prospective members at any time.

The dues for Scouts are \$5 per week.

Uniforms

Why We Wear Uniforms

The Boy Scouts of America has always been a uniformed body. There are many reasons for this. But one reason stands out above all the rest - we wear the uniform because it is a means of identifying ourselves openly with the principles to which we are committed, character development, citizenship training, and physical and mental fitness. We stand together, not alone in encouraging others to live by these same principles.

A Scout will also need an official Boy Scout uniform with all of the appropriate insignia. These can also be purchased at the Scout Shop, or on line at such sites as <http://www.boyscoutstore.com/>, <http://www.buycheapr.com/us/result.jsp?ga=us15&q=boy+scouts+uniform+store>, <http://www.boyscouttrail.com/boy-scouts/boy-scout-uniform.asp>, www.ebay.com, and others.

The complete details of uniform needs and requirements are covered below. Scouts and Scouters alike should take pride in belonging to such a movement and wear the uniform as it is intended.

When and How To Wear The Uniform - The Basics

The official uniforms are intended primarily for use in connection with Scouting activities. They should be worn to all unit events, and may be worn to school, church, or any family function. The uniform may also be worn while participating in a money-earning project if approved by the local council. It may be worn when selling tickets to such events as Scouting shows that are approved by the council.

The uniform may not be worn by either Scouts or adult leaders when:

1. Involved in any distinctly political endeavor
2. Appearing on the stage professionally without special approval from the National Executive Board
3. Taking part in parades, except when rendering service as a Scout or leader or when officially representing the Boy Scouts of America
4. Participating in demonstrations not authorized by the Boy Scouts of America

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All uniforms, badges, and insignia of the Boy Scouts of America may be used only by members of the Boy Scouts of America who are registered and in good standing. No alteration of or addition to the official uniform, badges, or insignia, or the rules and regulations covering the wearing of the uniform, may be authorized by anyone except the National Executive Board. Badges awarded by organizations other than the Boy Scouts of America may not be worn on the official uniform. (Exceptions: Historic Trails Award and Religious Emblems) (See Rules and Regulations of the Boy Scouts of America and the Insignia Guide for additional information on uniform rules and regulations.)

All official scout uniforms are always acceptable, even those that have been "Retired." The motto is "Once a Scout Uniform, Always a Scout Uniform.)

Used uniforms are always encouraged especially for our young "Growing" Scouts.

Availability

Official Boy Scout and Adult Scouter uniforms are available at the following locations:

- The Scout Shop located at Scout Headquarters, 521 S. Edgewood Avenue Jacksonville, Florida 32205 - (904) 388-0591
- The Troop 330 Uniform Box (A collection of older uniforms that scouts outgrew)
- On-Line at:
 - www.Scoutstuff.org
 - www.E-Bay.com
 - <http://www.buycheapr.com/us/result.jsp?ga=us9&q=boy+scout+uniforms>
 - <http://www.boyscouttrail.com/uniforms.asp>
 - <https://www.Ebay.com>

Any scout uniform, no matter how old or what version is always accepted as an official scout uniform.

Uniform Standards

Troop 330 has uniform standards for various events and meetings. For purposes of convenience, they are described as Formal Class A, Class A, Class B and Class C. These are internal reference names only; BSA does not have official standards corresponding to these names.

Uniform Classes

Formal Class A

Scout Shirt with full insignia
Official long pants or shorts (optional)
Dark shoes, black or brown
Merit Badge sash
Scout Socks
Scout Belt
Troop 330 neckerchief and official slide

Class A

Scout Shirt with full insignia
Official long pants or shorts (optional)
Dark shoes, black or brown

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Merit Badge sash
Scout Socks
Scout Belt
Troop 330 neckerchief and official slide

Class B

Troop 330 T-shirt or any other scout-related t-shirt
Official long pants or shorts (optional)
Hiking Boots or appropriate shoes
Scout Socks
Scout Belt

Class C

White or Scout T Shirt or appropriate shirt
Blue Jeans or Kaki Shorts
Hiking Boots or appropriate shoes
Appropriate socks

Activities

- Boards of Review, Class A Formal
- Campouts, hikes & activities, Class A (arrival only), then Class B (unless otherwise specified)
- Camporee, Class A (arrival only), then Class B
- Courts of Honor, Class A Formal
- Merit badge counselor meetings, Class A
- Order of Arrow election meeting, Class A
- Service projects (manual labor), Class B (unless otherwise specified)
- Service projects (no manual labor), Class A or B (as specified)
- Summer camp, Class A (arrival only), then A or Class B as specified
- Troop meetings, Class A
- Uniform inspections, Class A
- Troop 330 wears the neckerchief tucked under the shirt collar, the collar is not buttoned, and the ends of the neckerchief are left hanging loose.
- The Order of the Arrow sash may be worn with the Class A uniform when appropriate. The merit badge sash and Order of the Arrow sash may not be worn together.
- Class A uniforms must be tucked in at all times.

UNIFORM EQUIPMENT REQUIREMENTS

- Boy Scout uniform colors are khaki or tan with red accents. Do not confuse them with Cub Scout uniforms (blue) or Explorer uniforms (dark green). This uniform equipment is needed for Troop meetings and ceremonial occasions. The T-shirt is worn only at camp during troop outings.
- Headgear – The official Troop 330 headgear is the Brimmed Cap`

Shirts

- Khaki BSA shirt
- Olive green shoulder loops which fasten on the shirt's epaulets
- Official Troop 330 neckerchief

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- Official BSA or homemade neckerchief slide

Pants

- Official BSA Scout Pants/Shorts

Shoes

- Closed Toe Leather Waterproof Shoes or Hiking Boots
- Open toed shoes, soft “Tennis” shoes that offer no protection against items, such as axes and logs, are not permitted in camp or at Troop Meetings, or where Class A uniforms are worn.

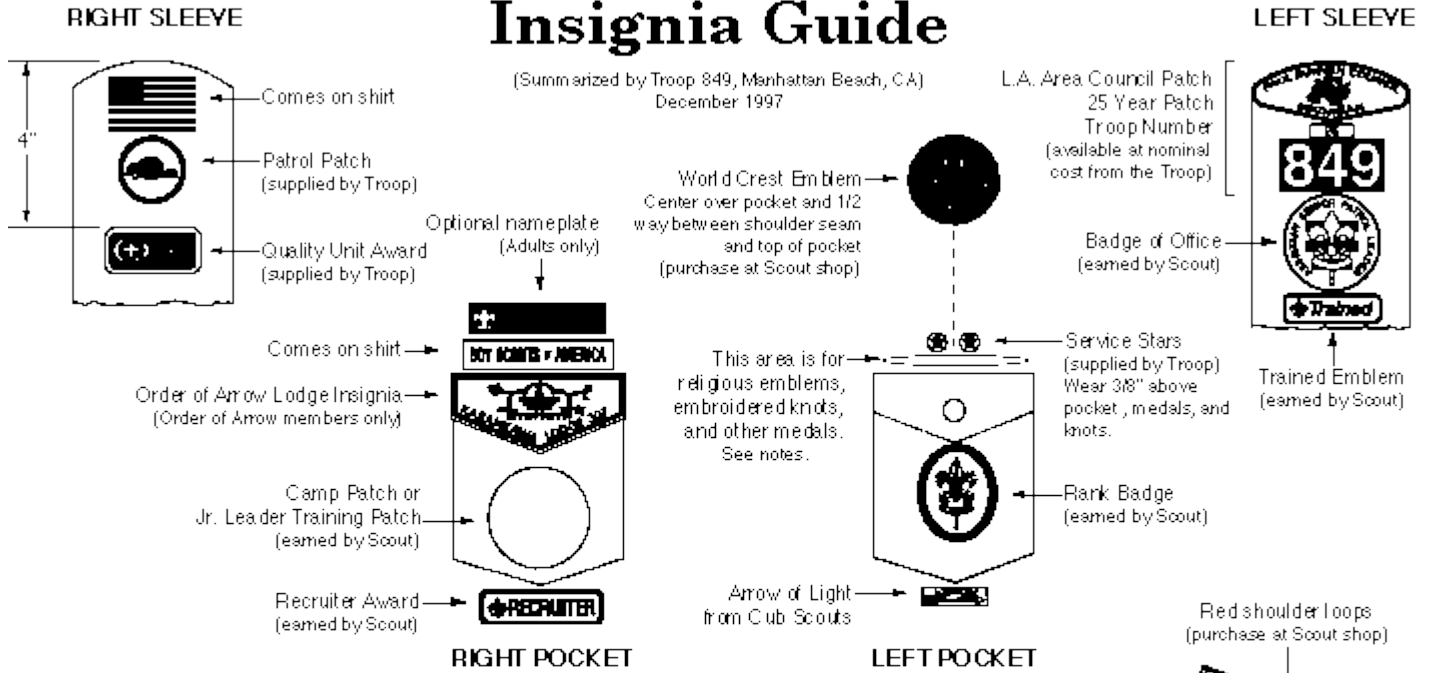
Insignia for the uniform shirt

- North Florida Council patch
- Tan and olive green Numerals —330 with 50-year Veteran Unit Bar (available from Troop 430)
- Patrol Emblem - (this will be determined after you are placed in a patrol and provided by the troop except for special requests)
- Centennial Quality Unit Award (available from Troop 330)
- World Crest - (a purple emblem can be obtained at Scout Shop or on-line at websites referenced above)
- Arrow of Light (only for those awarded this badge in Cub Scouts)
- Religious Emblem Square Knot (only for those receiving the appropriate religious awards such as God and County in Cub Scouts or God and Church in Boy Scouts)

Other Required Items

- Official Boy Scout Handbook (provided by Troop 330)
- A BSA uniform inspection sheet showing the placement of various types of insignia as well as the standards for uniform inspections is available on the BSA website. A copy was also provided in the New Scout Handbook. You can also purchase a printed copy of this form at the Scout Shop. New Scouts need only the insignia mentioned above; the Troop will specify or provide any additional insignia as the Scout progresses in rank and responsibility. When sewing on insignia please remember that the insignia can change over time and may need to be removed and replaced—indestructible sewing in not a requirement! Also, space is very limited on the left sleeve where most insignia are placed. The Council patch should touch the seam of the sleeve, and each succeeding emblem should touch the one above it. For new Scouts the insignia order on the left sleeve, from the seam down, is the Council patch then Troop 330 numerals. On the left sleeve, the American Flag (pre-sewn onto the shirt), then the patrol emblem beginning 2 inches from the seam, then the Quality Unit Award. The World Crest emblem is worn centered over the left shirt pocket 3 inches down from the shoulder seam (its location is not pictured on the inspection sheet).
- For those Scouts who earned the Arrow of Light while in Cub Scouts, it is sewn at the bottom of the left shirt pocket below the rank badge. You may want to wait until your Scout earns his first rank badge before sewing it in place; if not, its location is shown on the uniform inspection sheet.

Boy Scout Insignia Guide



NOTES

One Cub Scout, one Boy Scout, and one leader service star (year pin) may be worn simultaneously. Leaders may combine youth and adult tenure into one leader star.

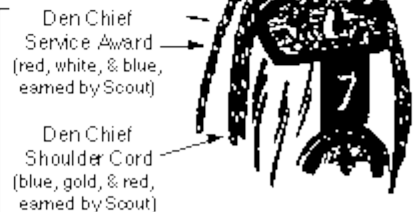
Service star background colors: gold = Cub Scout, green = Boy Scout, blue = adult leader.

Only five medals may be worn at a time, pinned in a single row immediately above the left pocket.

The Trained Leader emblem may be worn only in conjunction with the emblem of office for which basic training has been completed.

For more information, see the official BSA *Uniform Guide* (publication no. 33064).

Only Den Chiefs



Behavior Guidelines and Discipline

General Policy

Scouting is based on the twelve points of the Scout Law, the Scout Oath and the Outdoor Code. Scouts are expected to maintain self-discipline, show respect and courtesy to other Scouts and adult leaders at all times.

1. All Scouts in Troop 330 are expected to model their behavior on the Scout Law, Scout Oath and the Outdoor Code.
2. Scouts will not be disruptive or demeaning to any one else at any time.
3. A Scout in Troop 330 will:
 - a. Respect private property at all times. A Troop 330 Scout is EXPECTED to always leave a location "BETTER THEN HE FOUND IT."
 - b. Be silent when the Scout sign is raised.
 - c. Refrain from name calling or negative comments toward a fellow Scout or adult.
 - d. Speak respectfully of and to all members of the Troop.
 - e. Refrain from using profanity.
 - f. Refrain from inappropriate physical contact.

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- g. Express differing opinions in a productive manner.
- h. Listen to and respect others opinions.
- i. Be helpful to other Scouts and Adults “at all times.”
- j. Ask for help when it is needed.
- k. Refrain from the deliberate destruction or damaging of another person’s property or the property of Troop 330.
- l. Refrain from the use, possession and/or promotion of drugs, alcohol, tobacco products and pornography. Any use, possession and/or distribution of drugs, alcohol, tobacco products, or pornography will result in immediate disciplinary action, including expulsion.
- m. Refrain from using lighters, matches or other fire-starting materials in an inappropriate manner or setting.
- n. Refrain from any physical gesture or exposure of one’s body in a manner that is considered vulgar, offensive or makes those present uncomfortable.

Disciplinary Action

1. Disciplinary action in Troop 330 will **NEVER** result in physical punishment. Scouts may be required to perform specific duties in order to “Make Amends.” They will not be abusively assault verbally, but may be asked to explain their unacceptable actions to the Troop. .
2. The Scoutmaster may schedule an appointment with the parents of any Scout at any point in time to address behavioral issues.
3. The SPL and PLC will be the first line of disciplinary action in Troop 330.
 - a. The SPL, under the guidance of the Scoutmaster, will conduct one-on-one counseling to try to correct violations of the behavioral guidelines.
4. The Scoutmaster and Assistant Scoutmasters, with two-deep leadership, may also conduct counseling with a Scout that violates the behavioral guidelines, if they so choose.
5. As a general rule, disciplinary action will be done in a step-wise manner, at the discretion of the Scoutmaster, with consequences for the Scout progressing in severity with each violation. Disciplines will include:
 - a. Immediate removal from the activity, campout or Troop meeting. Parents will be called or Scout taken home.
 - b. Denial of right to participate in activities or camp outs.
 - c. **Parents may be called to remove their son from the campout if the Scout continues to be disruptive and be a behavioral problem.**
 - d. If a Scout deliberately causes destruction or damage to another person’s property or the property of Troop 330 he will be held financially responsible for replacement of that property.
6. Scouts who continually cause disciplinary problems or violate the behavioral guidelines in such a manner as to require immediate and severe consequences (i.e., use/distribution of drugs, alcohol, tobacco products or pornography) will be referred to the Troop Committee
7. The Committee Chair shall convene a special meeting with the Scout and Parent/guardian of the Scout also in attendance. The Committee will evaluate the behavioral guideline violation(s) and use its discretion in determining what, if any, disciplinary action should be taken. The Scout will have the opportunity to give his side of the story and may be questioned further by the Committee. The

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- Committee has the right to ask the parent/guardian of the Scout to leave the room during questioning of the Scout.
8. Disciplinary Actions resulting from a specially-convened Committee meeting will use a —Three Strikes You're Out! approach in which a Scout will be formally warned a first and second time in writing by the Committee.
 9. The third offense will result in either suspension or expulsion from Troop 330, the decision of which will be at the discretion of the Committee. The Committee will draft a letter to the Scout regarding what, if any, disciplinary action will be taken to correct the behavioral guideline violation. A copy of the letter will be given to the Scoutmaster.

Youth Scout Leadership Positions – How We Roll

The Patrol Method

"The patrol method is not a way to operate a Boy Scout troop, it is the only way. Unless the patrol method is in operation, you don't really have a Boy Scout troop."

—Robert Baden-Powell

With the Scoutmaster's direction, the boys are formed into patrols, plan the troop's program, and make it a reality. Patrols are made up of small groups of boys who are similar in age, development, and interests. Although patrol size varies depending on a troop's total enrollment and needs, the ideal size is eight boys.

Each patrol selects a name and takes pride in its own identity. Its members strive to make theirs the best patrol possible. These Youth Scouting Positions are described in full below.

Patrol Leader's Council (Green-Bar) PLC

- Holds quarterly meetings to plan activities.
- Organizes and assigns activity responsibilities for weekly troop meeting.
- Holds annual program planning conference to create yearly plan for the troop.
- Patrol leaders' council, not the adult leaders, is responsible for planning troop activities.

The Patrol

The Patrol is the core and basic unit of the Troop. It is comprised of a group of Scouts who belong to the Troop and who represent the younger Scouts. They will vary in age, development, and interests. The Patrol Method allows Scouts to interact in a small group outside the larger troop context, working together as a team and sharing the responsibility of making their patrol a success. A patrol takes pride in its identity, and the members strive to make their patrol the best it can be. Patrols will sometimes join with other patrols to learn skills and complete advancement requirements. At other times they will compete against those same patrols in Scout skills and athletic competitions. The members of each patrol elect one of their own to serve as patrol leader. The Troop determines the requirements for patrol leaders, such as rank and age. To give more youths the opportunity to lead, most troops elect patrol leaders twice a year. Some may have elections more often.

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Patrol size depends upon a troop's enrollment and the needs of its members, though an ideal patrol size is eight Scouts. Patrols with fewer than eight Scouts should try to recruit new members to get their patrol size up to the ideal number.

Patrol Meetings

Patrol meetings may be held at any time and place. Troop 330 will set aside a portion of each troop meeting for its patrols to gather. Patrols are encouraged to meet between Troop meetings to plan and coordinate campouts and other activities, work on merit badges together and just to have fun. The frequency of patrol meetings is determined by upcoming events and activities that require planning and discussion.

Patrol meetings should be well-planned and businesslike. Typically, the patrol leader calls the meeting to order, the scribe collects dues, and the assistant patrol leader reports on advancement. The patrol leader should report any information from the latest patrol leaders' council meeting. The bulk of the meeting should be devoted to planning upcoming activities, with specific assignments made to each patrol member.

Patrol Spirit

Patrol spirit is the glue that holds the patrol together and keeps it going. Building patrol spirit takes time, because it is shaped by a patrol's experiences—good and bad. Often misadventures such as enduring a thunderstorm or getting lost in the woods will contribute much in pulling a patrol together. Many other elements also will help build patrol spirit.

Creating a patrol identity and traditions will help build each patrol member's sense of belonging. Every patrol needs a good name. Usually, the patrol chooses its name from nature, a plant or animal, or something that makes the patrol unique. A patrol might choose an object for its outstanding quality. For example, sharks are strong swimmers and buffaloes love to roam. The patrol may want to add an adjective to spice up the patrol name, such as the Soaring Hawks or the Rambunctious Raccoons.

A patrol flag is the patrol's trademark, and it should be a good one. Have a competition to see who comes up with the best design and who is the best artist. Make the flag out of any durable materials, such as heavy canvas, or weather-safe materials and use permanent markers to decorate it. In addition to the patrol name, the patrol flag should have the troop number on it as well as the names of all the patrol members. Mount the flag on a pole, which also can be decorated. Remember, the patrol flag should go wherever the patrol goes.

Every patrol has a patrol yell, which should be short and snappy. Choose words that fit the patrol's goals. Use the yell to announce to other patrols that your patrol is ready to eat or has won a patrol competition. Some patrols also have a patrol song. Other patrol traditions include printing the patrol logo on the chuck box and other patrol property. Many troops designate patrol corners somewhere in the troop meeting room; patrols may decorate their corner in their own special way. Some patrols like to specialize in doing something extremely well, such as cooking peach cobbler or hobo stew.

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The Patrol Leaders' Council

As a patrol leader, you are a member of the patrol leaders' council, and you serve as the voice of your patrol members. You should present the ideas and concerns of your patrol and in turn share the decisions of the patrol leaders' council with your patrol members. The patrol leaders' council is made up of the senior patrol leader, who presides over the meetings; the assistant senior patrol leader, all patrol leaders, and the troop guide. The patrol leaders' council plans the yearly troop program at the annual troop program planning conference. It then meets monthly to fine-tune the plans for the upcoming month.

The Hierarchy of Scout Troop 330 is as follows:

The Troop Committee - The Troop Committee's primary responsibilities are supporting the Scoutmaster in delivering a quality troop program and handling troop administration.

Committee Leadership Positions

Committee Chair – overall responsibility for the Troop Program and oversees various Troop sub-Committees including Finance, Advancement and Membership. The Troop Committee Chair (CC) is selected by the Charter Organization Representative (COR) to organize the Troop Committee. Serves at the satisfaction of the COR and Troop Committee.



Reports to: Charter Organization Representative

Duties:

1. Organize the Troop Committee to see that all functions are delegated, coordinated, and completed.
2. Maintain a close working relationship with the Chartered Organization Representative and the Scoutmaster.
3. Interpret national and local policies to the troop.
4. Ensure the troop adheres to the policies of the Chartered Organization and the Boy Scouts of America.
5. Prepare troop committee meeting agendas.
6. Call, preside over, and promote attendance at monthly troop committee meetings and any special meetings that may be called.
7. Ensure troop representation at monthly district Roundtable.
8. Recruit top-notch, individuals for adult leadership.
9. Become trained for position to include Troop Committee Training, Scoutmaster Fundamentals, and Youth Protection.
10. Encourage adult leaders to get trained.
11. Arrange for charter review, re-charter annually and plan charter presentation.
12. Commit to serve in this position for a minimum of 3 years.

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Assistant Committee Chair (CC)

The Assistant Committee Chair is a back-up to the Committee Chair and is presumed to be ready to take over the Committee Chair role in the future. Selected by the Committee Chair (CC) and approved by the Charter Organization Representative (COR). Serves at the satisfaction of the COR and the CC.



Reports to: Committee Chair (CC)

1. Duties:
2. Assist Committee Chair with duties.
3. Be familiar with Committee Chair Job Description.
4. Fill in for Committee Chair as needed.
5. Chair all special/temporary sub-committees.
6. Have good organization skills and the ability to recruit adults to support the troop.
7. Help recruit qualified adults to support the troop and assist in their training.
8. Take necessary training and become familiar with BSA policies with intent of taking over as Committee Chair in the future.
9. Maintain a close working relationship with the Chartered Organization Representative, the Scoutmaster and Committee Chair.

Treasurer

The Troop Treasurer maintains all troop finances, collects dues and fees, and pays troop bills. Appointed by the Committee Chair and serves at the satisfaction of the Committee Chair and the Troop Committee.



Reports to: Committee Chair

1. Duties:
2. Handles all troop funds. Pay all bills on recommendation of the Scoutmaster and authorization of the Troop Committee.
3. Maintain checking and savings accounts as needed.
4. Supervise Scout Accounts.
5. Keep appropriate records related to troop funds.
6. Work with Re-charter Coordinator to collect and record annual dues.
7. Work with Fund Raising Coordinator to account for monies earned during fund raisers and track scout account credits earned.
8. Work with Membership Coordinator to process registration of new scouts and adult leaders.
9. Work with Outdoor/Activity Coordinator to make necessary payments for camping/activity reservations.
10. Collect Summer Camp payments and remit funds to council office for camp reservations/payments in a timely manner.
11. Needs to attend most troop meetings.
12. Report to Troop Committee at each committee meeting.

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Secretary

The Secretary is responsible for keeping minutes of Troop Committee meetings and to handle troop correspondence. Appointed by the Committee Chair and serves at the satisfaction of the Committee Chair and the Troop Committee.



Reports to: Committee Chair

1. Duties:
2. Attend all troop committee meetings, record the minutes, with special emphasis on decisions made, actions taken, and policy made.
3. Transcribe and distribute rough draft of minutes to attendees as soon as possible following the committee meeting to ensure members have time to follow up on action items.
4. Provide electronic copy of meeting minutes to troop web master for posting on troop web site with in one week after meeting.
5. Send out committee meeting notices.
6. Handle publicity.
7. At each meeting, report the minutes of the previous meeting. Provide copies for those attending.
8. Handle troop correspondence as needed.

Advancement Committee

The Advancement Coordinator maintains troop advancement records and promotes rank advancement. Appointed by the Committee Chair and serves at the satisfaction of the Committee Chair, Scoutmaster, and the Troop Committee.



Reports to: Committee Chair

Duties:

1. Encourages Scouts to advance in rank.
2. Arrange and conduct boards of review
3. Coordinate courts of honor with SPL and Scoutmaster.
4. Train Committee Members to conduct troop board of reviews for Tenderfoot to Life ranks.
5. Attend Troop Committee meetings and report as needed.
6. Should attend most Troop meetings.
7. Maintain a merit badge counselor list.
8. Promote attendance at district Merit Badge Expos.
9. Have a working knowledge of the Boy Scout advancement program.
10. Make a prompt report on the correct form to the council service center when a troop board of review is held. Secure badges and certificates as required.
11. Work closely with Scoutmaster and the Baden Powell Assistant Scoutmaster to keep them informed on advancement needs of scouts.
12. Work closely with Eagle Advisor to request congratulatory letters for Eagle courts of honor.

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13. Work closely with Database Coordinator to ensure TroopMaster data is accurate and timely.
14. Keep records of troop advancement and attendance at troop activities in TroopMaster program.

Membership Committee

Works closely with Webelos Den Leaders and Cub Masters encouraging Webelos scouts to make the transition into Boy Scouts. Appointed by the Committee Chair and serves at the satisfaction of the Committee Chair, Scoutmaster, and the Troop Committee.



Reports to: Committee Chair

Duties:

1. Maintain contact with local Cub Pack leaders.
2. Encourage Den Chiefs and promote Den Chief Training.
3. Invite Webelos dens to visit the troop and attend annual Webelos camp out. Coordinate schedule of visits with Scoutmaster.
4. Greet visitors at troop meetings, introduce them to troop youth and adult leaders, and help them understand how to join the troop. Answer any questions they may have about troop operations.
5. Make sure prospective troop members (adult & youth) receive the necessary information and forms needed to register in the troop and to sign-up for Summer Camp.
6. Ensure registration paperwork is properly completed and routed to appropriate adult leaders.
7. Work with Treasurer to collect dues as required for new members.
8. Should attend most Troop meetings and be prepared to welcome visitors and provide information about the troop and how to join.
9. Coordinate with Cub Master and Scoutmaster to ensure troop attendance and participation in Webelos bridging ceremony.
10. Work with the Scoutmaster to make sure new scouts are assigned to a patrol and welcomed by the patrol.
11. Maintain contact with parents of new scouts during the first few months after joining to make sure their questions are answered and their concerns are addressed.
12. Coordinate a "Fast Start" training each year in the spring for new adults.
13. Contact inactive Scouts and encourage them to become active again.
14. Report to Troop Committee as needed at committee meetings.

Outdoor/Activities Coordinator

Secures reservations for troop activities/camp outs, coordinates transportation, process Tour Permits and necessary paperwork required to conduct the outdoor program. Appointed by the Committee Chair and serves at the



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satisfaction of the Committee Chair, Scoutmaster, and the Troop Committee.

Reports to: Committee Chair

Duties:

1. After the PLC's annual calendar has been approved by the Scoutmaster and Troop Committee this person will work closely with the Scoutmaster to make necessary reservations to accommodate the planned activities.
2. Secure permission and reservations to use camping sites and facilities.
3. Coordinates with the Treasurer to ensure camping fees are paid.
4. Maintain map library for use in making copies for camp out drivers.
5. Secure Tour Permits for all troop activities.
6. Attend Troop meetings when Permission Slips are due and collect Permission Slips.
7. Serve as transportation coordinator for troop outings.
 - o Ensure enough drivers are available for each outing.
 - o Prepare maps and driving directions for drivers.
 - o Publish a driving roster for each outing.
 - o Identify emergency contact person for each trip.
 - o Keep Tour Leaders Binder updated and in the hands of the Tour Leader for each outing. This includes the annual update of Medical Forms prior to Summer Camp.
 - o Work with Database Coordinator to ensure council has updated drivers/vehicle list for Tour Permits.
8. Promote attendance at troop camp outs, district/council activities (camporees, expos, camporall, etc.), and summer camp to reach the goal of one outing per month.
9. Promote the National Camping Award.
10. Keeps the Troop Mission in mind when dealing with exceptions to normal practices.
11. Keep Tour Leader(s), Scoutmaster, and Committee Chair updated on any issues or potential problems with reservations or travel.
12. Act as or appoint an Emergency Contact for each outing.
13. Report to the Troop Committee at each meeting.

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Equipment Committee (Adult Quartermaster)

Responsible for procurement and maintenance of troop equipment. Appointed by the Committee Chair and serves at the satisfaction of the Committee Chair, Scoutmaster, and the Troop Committee.



Reports to: Committee Chair

Duties:

1. Supervise and help the troop procure, repair, and replace camping equipment.
2. Work with Troop Quartermaster on inventory and proper storage and maintenance of all troop equipment.
3. Make periodic safety checks on all troop camping gear, and encourage the troop in the safe use of all outdoor equipment.
4. Work closely with Scoutmaster, SPL, and Quartermaster to ensure proper equipment is available for each outing.
5. Report to the Troop Committee as necessary.

Fund Raising Committee

Research and recommends fund raising projects to meet the troops financial needs. Appointed by the Committee Chair and serves at the satisfaction of the Committee Chair and the Troop Committee.

Reports to: Committee Chair

1. Duties:
2. Ensures all fund raising activity meets BSA guidelines.
3. Obtains Troop Committee approval for all fundraising projects.
4. Report to the Troop Committee as needed.
5. Maintain a liaison with the Scoutmaster and Committee Chair to avoid scheduling conflicts with other troop activities.
6. Delegates below responsibilities to Asst. Fund Raising persons for particular activity if appropriate.
 - o Organizes scouts and parents to assist in fund raising activities.
 - o Submits Money Earning Application to council office for all fundraising projects.
 - o Tracks hours worked and funds earned. Submits report to Asst. Treasurer for crediting Scout Accounts.

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Re-charter Committee

Coordinates the annual re-charter of troop. Appointed by the Committee Chair and serves at the satisfaction of the Committee Chair and the Troop Committee.

Reports to: Committee Chair

Duties:

1. Attends district re-charter training/orientation meeting.
2. Coordinates with Committee Chair and Scoutmaster to set re-charter turn-in dates.
3. Notifies parents about re-charter dates.
4. Works with Database Coordinator to distribute re-charter paperwork and updated forms.
5. Works with Treasurer to collect and record re-charter fees.
6. Works with Database Coordinator to update troop records and prepare Troop master data submission to council office by turn-in date.
7. Obtain necessary signatures on re-charter forms from Scoutmaster and Charter Organization Representative in timely manner.
8. Distributes completed re-charter forms as needed.



Adult Leadership Positions

The Adult Leadership positions are critical to the growth and well-being of the Troop. BSA required Two-Deep leadership on all meetings, events and camp-outs. **If we do not have at least two adults with a groups of Scouts at all times. We will need to cancel the event.**

The roles of Adult Leaders are as follows:

Scoutmaster (SM) – Serves at the pleasure of the Committee Chair. The Scoutmaster must be at least 21 years of age and a registered Adult Leader with Youth Protection Training. He has overall responsibility for overseeing the Scouting Outdoor Program and ensuring the safety of the Scouts. The Scoutmaster has the final word on all outdoor adventures, camp locations, whether a trip can go as planned, the determination of the number of adult Scouters required for any given Scouting Event, the scouting programs at each Troop Meeting, and directly interfaces with the Scouts, the Patrol Leader's Council, other Adult Scout Leaders and reports to the Committee Chair.



The Scoutmaster is selected and recruited by the Troop Committee and approved by the Charter Organization Representative. The Scoutmaster must be at least 21 years of age and a registered Adult Leader with Youth Protection Training. Serves at the satisfaction of the Troop Committee and the Charter Organization Representative.

Reports to: Troop Committee Chair

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Duties:

1. Train and guide the Troop's Junior Leaders.
2. Work with other responsible adults to bring Scouting to the boys.
3. Use the methods of Scouting to achieve the Aims of Scouting.
4. Meet regularly with the Patrol Leaders Council (PLC) for training and coordination in planning Troop activities.
5. Attend all Troop meetings, or if necessary arrange for a qualified adult substitute.
6. Attend Troop Committee meetings.
7. Attend all camp outs or arrange for a qualified adult substitute.
8. Attend monthly district Roundtable or arranges for a qualified adult substitute.
9. Attend Eagle boards of review and introduce the Troop's Eagle candidates or arrange for a qualified adult substitute.
10. Conduct scoutmaster conferences for all rank advancements or delegate to a qualified Assistant Scoutmaster (ASM).
11. Delegate responsibilities to other adults (assistants and troop committee).
12. Coordinate annual elections for Troop junior leaders with the Patrol Leaders Council (PLC).
13. Coordinate an annual Troop Leadership Training (TLT) program with the Patrol Leaders Council (PLC)
14. Coordinate an annual planning meeting with the Patrol Leaders Council (PLC) to plan the next years Troop activities. Present this plan to Troop Committee for approval.
15. Make it possible for each scout to experience at least 10 days and nights of camping each year.
16. Build a strong program by using proven methods presented in Scouting literature.
17. [Attend Training](#): This Is Scouting, Scoutmaster and Assistant Scoutmaster Leader Specific Training, Intro to Outdoor Leader Skills, Woodbadge training, Youth Protection, and Hazardous Weather.
18. Set the example by wearing the BSA uniform or equivalent for the event (wear what the scouts should wear).
19. Conduct all activities under qualified leadership, safe conditions, and under the policies of the chartered organization and the Boy Scouts of America.
20. Maintain a close working relationship with the Charter Organization Representative and the Troop Committee Chairperson.
21. Commit to serve in this position for a minimum of 3 years.

Assistant Scoutmasters (ASM) – An adult leader, over the age of 18, who serves at the Pleasure of the Scoutmaster, with approval by the Committee Chair. Provides direct support to the Scoutmaster and takes direct charge of specific aspects of the Troop scouting Program, including but not limited to, scouting skills, specific merit badges, various aspects of the scouting program, and accompanying the Troop on camping trips and scouting events.



Assistant Scoutmasters are selected by the Scoutmaster with assistance of the Troop Committee. They serve at the satisfaction of the Scoutmaster and the Troop Committee. They may be 18 years old, but at least one must be 21 or older.

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Reports to: Scoutmaster

Duties:

1. Assist the Scoutmaster with his/her responsibilities.
2. Attend 50% of all Troop meetings and outings to qualify for position credit (See [Dues Matrix](#)).
3. Become [trained for the position](#) to include This Is Scouting, Scoutmaster and Assistant Scoutmaster Leader Specific Training, Introduction to Outdoor Leader Skills, Youth Protection, and Hazardous Weather.
4. Woodbadge Training is highly recommended.
5. Fill in for Scoutmaster when required.
6. Set the example by wearing the BSA uniform or equivalent for the event (wear what the scouts should wear).]

Specialization in Adult Leadership

Not all adults can camp out. However, you can play a significant role as follows:

In addition to the above duties several ASMs have unique responsibilities in specific areas as assigned by the Scoutmaster:

- **ASM - Baden Powell Program** - work with new scouts to help them make a smooth transition into the Troop and advance to First Class in a reasonable time. This involves working with the PLC and the ASPL for New Scouts. Also works closely with Troop Instructors, Troop Guides, and Advancement Coordinator to facilitate Scout advancements.
- **ASM - Meetings** - Provide guidance to SPL in keeping Troop meetings on schedule and organized.
- **ASM - High Adventure** - Acts as a mentor to the Venture Patrol (older scouts) to promote and execute a quarterly High Adventure outing. Have taken HAT Basic Backpack Course.
- **ASM - OA** - Encourage membership in the Order of the Arrow (OA) and coordinate annual OA elections. Must be an OA member. Should attend all OA meetings or arrange for a qualified adult substitute.
- **ASM - Troop Junior Leader Advisor** - Act as a mentor to Troop Junior Leaders. Help coordinate TLT training.
- **ASM - Patrol Advisor** - Act as a mentor to Patrol Leaders and serve as a resource to the patrols. Get monthly reports from each of the patrols and share them with the SPL and Scoutmaster.
- **ASM - Tour Leader** - This is a SM/ASM trained, uniformed adult over 21 who is appointed by the Scoutmaster to be the adult responsible for any given outing/activity. Normally this person would be an Asst. Scoutmaster (ASM) although this is not required. Completing the following courses or the equivalent would constitute being trained: Youth Protection, Fast Start, This Is Scouting, SM/ASM Leader Specific Training, Introduction to Outdoor Leader Skills, and Hazardous Weather.

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Youth Leadership Positions

Members of the Patrol Leader's Council (PLC) are as follows:

Junior Assistant Scoutmaster – An adult leader, between the age of 16 and 18, who serves at the Pleasure of the Scoutmaster, with approval by the Committee Chair. Provides direct support to the Scoutmaster and Assistant Scoutmaster(s) and takes direct charge of specific aspects of the Troop scouting Program, including but not limited to, scouting skills, specific merit badges, various aspects of the scouting program, and accompanying the Troop on camping trips and scouting events.



Job Description:

The junior assistant Scoutmaster serves in the capacity of an assistant Scoutmaster except where legal age and maturity are required. He must be at least 16 years old and not yet 18. He's appointed by the Scoutmaster because of his leadership ability. Member of the PLC.

Reports to:

The Scoutmaster.

Junior Assistant Scoutmaster duties:

1. Functions as an assistant Scoutmaster.
2. Performs duties as assigned by the Scoutmaster.
3. Sets a good example.
4. Enthusiastically wears the Scout uniform correctly.
5. Lives by the Scout Oath and Law.
6. Shows Scout spirit.

Senior Patrol Leader (SPL) – The senior youth position of the Troop. Is elected by the Patrol Leader's Council, and serves at the pleasure of the Scoutmaster. This position is primarily responsible for the development and conduct of the scouting program as developed by the Patrol Leader's Council. Leads the PLC.



Job Description:

The Senior Patrol Leader is elected by the Patrol Leader's Council to represent them as the top junior leader in the troop.

Reports to:

Scoutmaster

Senior patrol leaders duties:

1. Runs all the troop meetings, events, activities and the annual program planning conference.
2. Runs the Patrol Leader's Council meeting.
3. Appoints other troop junior leader with the advice and counsel of the

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Scoutmaster.

4. Assign duties and responsibilities to junior leaders.
5. Assists the Scoutmaster and Assistant Scoutmasters with junior leader training.
6. Sets a good example.
7. Enthusiastically wears the Scout uniform correctly.
8. Lives by the Scout Oath and Law.
9. Shows Scout spirit.

Asst. Senior Patrol Leader (ASPL) – Is appointed by the SPL with approval of the Scoutmaster.

Job Description:

The assistant senior patrol leader is the second highest ranking junior leader in the troop. He is appointed by the senior patrol leader with the approval of the Scoutmaster. The assistant senior patrol leader acts as the senior patrol leader in the absence of the senior patrol leader or when called upon. He also provides leadership to other junior leaders in the troop. A member of the PLC.



Reports to:

Senior Patrol Leader

Assistant Senior Patrol Leader duties:

1. Helps the senior patrol leader lead meetings and activities.
2. Runs the troop in the absence of the senior patrol leader.
3. Helps train and supervise the troop scribe, quartermaster, instructors, librarian, historian and chaplain aide.
4. Serves as a member of the patrol leaders' council.
5. Sets a good example
6. Enthusiastically wears the Scout uniform correctly
7. Lives by the Scout Oath and Law
8. Shows Scout spirit.

Patrol Leader - The senior youth position of the Patrol. Is elected by the members of the Patrol, and serves at the pleasure of the Scoutmaster.

This position is primarily responsible for providing leadership to the scouts in his Patrol. Working as an integral part of the Patrol Leader's Council, the PL represents his Patrol's wishes as related to outdoor activities, relays information from the patrol to the PLC and serves as primary instructor for scouting skills. The PL is primarily responsible for the patrol at all outdoor activities, including campsite selection, meal planning, preparation and clean-up, safety and welfare of his patrol members, and the development and conduct of the scouting program as developed by the Patrol Leader's Council. A member of the PLC.



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Job Description:

The patrol leader is the elected leader of his patrol. He represents his patrol on the patrol leader's council.

Reports to:

Senior patrol leader. If you're the patrol leader for the new Scout patrol, you'll also work with the troop guide

Patrol leader duties:

1. Appoints the assistant patrol leader.
2. Represents the patrol on the patrol leaders' council.
3. Plans and steers patrol meetings.
4. Helps Scouts advance
5. Acts as the chief recruiter of new Scouts.
6. Keeps patrol members informed.
7. Knows what his patrol members and other leaders can do.
8. Sets a good example
9. Wears the Scout uniform correctly
10. Lives by the Scout Oath and Law
11. Shows Scout spirit.

Assistant Patrol Leader - The first leadership youth position a scout can hold. He is appointed by his Patrol Leader, is approved by the members of his Patrol, and serves at the pleasure of the Scoutmaster. This position is responsible for providing direct support to the Patrol Leader and must be ready to act as patrol Leader in his absence, providing leadership to the scouts in his Patrol. Serves as a member of the PLC in the absence of the Patrol Leader.



Job Description:

The assistant patrol leader is appointed by the patrol and leads the patrol in his absence.

Reports to:

Patrol leader.

Assistant Patrol leader duties:

1. Helps the patrol leader plan and steer patrol meetings and activities.
2. Helps him keep patrol members informed.
3. Helps the patrol get ready for all troop activities.
4. Represents his patrol at patrol leaders' council meetings when the patrol leader cannot attend.

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Other Leadership Positions of the Troop, but NOT Members of the Patrol Leader's Council

Quartermaster

Job Description:

The quartermaster keeps track of troop equipment and sees that it is in good working order.

Reports to:

The Assistant Senior Patrol Leader

Quartermaster duties:

1. Keeps records on patrol and troop equipment.
2. Makes sure equipment is in good working condition.
3. Issues equipment and makes sure it's returned in good condition.
4. Makes suggestions for new or replacement items.
5. Works with the troop committee member responsible for equipment.
6. Sets a good example.
7. Enthusiastically wears the Scout uniform correctly.
8. Lives by the Scout Oath and Law.
9. Shows Scout spirit.



Scribe

Job Description:

The scribe keeps the troop records. He records the activities of the patrol leaders' council and keeps a record of dues, advancement, and Scout attendance at troop meetings.

Reports to:

The Assistant Senior Patrol Leader

Scribe duties:

1. Attends and keeps a log of patrol leaders' council meetings.
2. Records individual Scout attendance and dues payments.
3. Records individual Scout advancement progress.
4. Works with the troop committee member responsible for records and finance.
5. Sets a good example.
6. Enthusiastically wears the Scout uniform correctly.
7. Lives by the Scout Oath and Law.
8. Shows Scout spirit.



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Historian

Job Description:

The historian keeps a historical record or scrapbook of troop activities.

Reports to:

The Assistant Senior Patrol Leader

Historian duties:

1. Gathers pictures and facts about past troop activities and keeps them in a historical file or scrapbook.
2. Takes care of troop trophies, ribbons and souvenirs of troop activities.
3. Keeps information about former members of the troop.
4. Sets a good example.
5. Enthusiastically wears the Scout uniform correctly.
6. Lives by the Scout Oath and Law.
7. Shows Scout spirit.



Librarian

Job Description:

The librarian takes care of troop literature.

Reports to:

Assistant Senior Patrol Leader

Librarian duties:

1. Sets up and takes care of the troop library.
2. Adds new or replacement items as needed.
3. Keeps books and pamphlets available for borrowing
4. Keeps a system for checking books and pamphlets in and out.
5. Follows up on late returns.
6. Sets a good example.
7. Enthusiastically wears the Scout uniform correctly.
8. Lives by the Scout Oath and Law.
9. Shows Scout spirit.



Chaplain Aide

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Job Description:

The chaplain aide works with the troop chaplain to meet the religious needs of Scouts in the troop. He also works to promote the religious emblems program.



Reports to:

The Assistant Senior Patrol Leader

Chaplain Aide duties:

1. Assists the troop chaplain with religious services at troop activities.
2. Assists adult leaders in planning and conducting classes for the religious emblem programs of the troop
3. Tells the Scouts about the religious emblem program for their faith.
4. Makes sure religious holidays are considered during troop program planning.
5. Helps plan for religious observance in troop activities.
6. Is responsible for prayers at all events, meals and meetings
7. Sets a good example.
8. Enthusiastically wears the Scout uniform correctly.
9. Lives by the Scout Oath and Law.
10. Shows that a Scout is Reverent
11. Shows Scout spirit.

Den Chief

Job Description:

The den chief works with the Cub Scouts, Webelos Scouts and den leaders in the Cub Scout pack.



Reports to:

The Den Leader in the Pack and the Assistant Scoutmaster for the Troop.

Den Chief duties:

1. Knows the purposes of Cub Scouting.
2. Helps Cub Scouts advance through Cub Scout ranks.
3. Encourages Cub Scouts to join a Boy Scout troop upon graduation.
4. Assists with activities in the den meetings.
5. Is a friend to the boys in the Den.
6. Helps out at weekly den meetings and monthly pack meetings.
7. Meets with adult members of the den, pack and troop as necessary.
8. Sets a good example.
9. Enthusiastically wears the Scout uniform correctly.
10. Lives by the Scout Oath and Law.
11. Shows Scout spirit.

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Troop Events

Weekly Meetings

- Troop 330 meets every Monday night at Memorial Lutheran Church in the Fellowship Hall. Meetings begin at 6:30 pm and last until 8:00 pm. Please arrive at 6:15 so we can get started on time.
- Class A uniforms are required for all meetings except immediately following a camp out. A scout-related t-shirt (Class B) is acceptable at that time.
- As a general rule, IF THERE IS NO SCHOOL ON THAT MONDAY THERE IS NO MEETING. This applies to weather-related and holiday school closures unless otherwise announced by the Scoutmaster.
- Opening Ceremony: Three scouts lead the opening ceremony each week under the direction of the SPL. One scout carries the American flag, one scout carries the Troop flag and the third scout leads the presentation of colors. The third scout directs all in attendance when to stand and leads them in the pledge of allegiance. All scouts are to stand at attention until given the —two! command by this scout.
- Closing Ceremony: We end our meetings by forming a large circle of scouts and adult leaders. We cross our right arm over our left arm and join hands. The SPL calls on each adult in turn and gives them the opportunity to make comments to the group. This is a time for praise and comments by the adult leaders. The last adult to speak is the Scoutmaster. Then the SPL has an opportunity to share his own thoughts. Finally, the SPL leads all in a closing song called Scout Vespers.

A Scout is Reverent

Scouting is a non-denominational, religious-based organization. Part of the Scout Law is “A Scout is reverent.” Our prayers and nature of worship is intended to be grateful to God for the gifts of life, food, nature and ourselves. Scouts worship and pray in a manner consistent with their beliefs, and are not demeaning to others. If a scout does not wish to participate in the non-denominational form the Troop has chosen, he is free to find another Troop.

We have chosen to live our scouting lives in God’s name, whatever you deem him to be. These prayers are the cornerstone of the Troop 330 experience. As so, all scouts are expected to memorize the following prayers and participate in our non-denominational religious observances as we participate in scouting endeavors.

Scout Vespers and Scout Prayer

Troop 330 Morning Prayer - Said each morning after flag Raising

Lord, Thank you for this Day which you have most graciously provided. As scouts, May we:

- Always Walk in Your Peace
- Live with Your Love
- Work for your Glory
- Go in your name.

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Troop 330 Scout Prayer

- **Said at the close of each troop Meeting and Event**
- **Scouts form a Prayer Circle and recite:**

Oh Great Scout Law and My Scout Oath
Dear Lord help me keep them both
Every day at Work or Play
Let me live them every Way

Silently each Scout should ask,
"Have I done my daily task?
Have I kept my honor bright?
Can I guiltless sleep tonight?"

And Be Prepared I'll always seek
To Help the Aged, Old and Weak
To This I Pray and Pledge my Mind
O Great Scoutmaster of Mankind

- This is immediately followed with the Scout sign touched to your chest and slowly extended to the center of the circle. While doing this, the **SPL** calls for the:

Scoutmaster's Benediction:

- The **Scoutmaster** then leads the Troop in the Benediction which goes:

"May the Great Scoutmaster of all Good Scouts be with us until we meet again."

A Scout's Mealtime Prayer:

Troop 330 Scout Grace

Let us be thankful for:
the food and drinks we are about to receive
the shelter that protects us while we sleep at night
the water that rejuvenates our mind, body & soul
the earth we walk on and the air we breathe
the fire that keeps us warm and gives us light
the natural surroundings that give the earth beauty and life
the family and friends that are helpful when we need them the most
the staff and leaders that help show us the way.

Evening Scout Vespers - as written by Lord Baden-Powell - Said each evening just before Taps

Softly falls the light of day
As our campfire fades away
Silently each Scout should ask,

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“Have I done my daily task?
Have I kept my honor bright?
Can I guiltless sleep tonight?
Have I done and I have I dared
Everything to be prepared?”

Quietly we join as one,
Thanking God for Scouting fun
May we now go on our way,
Thankful for another day.
May we always love and share,
Living in peace beyond compare.
As Scout may we find,
Friendships true with all mankind.

Quietly we now will part,
Pledging ever in our heart,
To strive to do our best each day,
As we travel down life's way.
Happiness we'll try to give,
Trying a better life to live,
'Till all the world be joined in love,
Living in peace under skies above.

Troop 330 Outdoor Program

Special Outings/Community Service Projects:

Occasionally, we will gather for a special activity or function such as a conducting a community service project, visiting a nursing home, or serving in a shelter. Patrols leaders are in charge of contacting all the members of their patrol and providing them with the details of the outing. Please keep your troop roster in your notebook so you have everyone's email address and phone number in case you need to call a member of the Troop or your Patrol.

Monthly Campouts:

- Troop 330 camps each month unless otherwise noted. At times, school or other events cause this schedule to change. We will notify everyone in advance of such a change.
- We leave for camp outs on Friday night, usually around 6 pm.
- Bring your gear to the church pavilion located at the back of the church and plan to help load the trailer at 5:30pm.
- All registered parents who have successfully completed the Safe Scouting on-Line training are welcome to join Troop 330 on their campouts.
- We return from campouts at approximately 11 pm on Sunday. Parents are asked to meet us at the pavilion located at the back of the church and wait while we unload gear from the trip.
- No hand-held video games or cell phones are allowed on campouts except for adults!

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- **The Camper Spirit Award** is given to the Scout that best modeled his behavior after the 12 points of the Scout Law on the Campout. The Scout receiving the Camper Spirit Award is excused from all cleaning duties on the following campout! This award is voted on by the Scouts themselves but must be approved by the Scoutmaster. In the event of a tie, the Scoutmaster will cast the deciding vote.

Summer Camp:

Each year, Troop 330 goes to a camp out of the area for a week. In some years, the Troop may either go for two consecutive weeks, or go to two different camps, each for a week.

Summer camp is considered a best part of a Scout's year. Scouts who attend summer camp early (and often) advance faster and tend to stick with Scouting in the long run. At Summer Camp, you have the opportunity to participate in a wide range of outdoor activities including swimming, lifesaving, canoeing, wilderness survival, venture challenge events, and host of others.

Troop 330 Local Campgrounds

While the Troop may occasionally venture outside of the BSA council area for weekend campouts, a majority of the campouts will be in one of the BSA Council Camps since they are free for use to use and provide a high degree of safety and proper supervision. The council camps are:

- **Camp Shands** - Baden Powell Scout Reservation A.K.A. Camp Shands, located at 1453 Baden Powell Road, in Hawthorne, Florida 32640 - (352) 475-5080; www.campshands.org
- **Camp Echocotee**, 2513 Doctors Lake Drive, Orange park, FL 32073 – 904-264-0121
- **Camp 330** – 3375 US 1 S, St. Augustine, FL 32086 (Behind Memorial Lutheran Church)
- **Camp Balog** – 4221 Clearwater Lane, Jacksonville, FL (Scoutmaster's Home)
- **Camp Brandvold** – 3323 SR 207, St. Augustine, FL (Asst. SM's Home)

“Patrol Leader’s Council” (PLC) Senior Patrol Activities

- Special campouts are planned for the members of the PLC and the Adult Leadership of the Troop for the purpose of planning and training. The PLC is comprised of the Adult Leaders, JASM, SPL, ASPL, PL and the Outdoor Activity Committee Chair. If the PL cannot attend the PLC Campout, the APL may participate in his place.
- **NO OTHER SCOUTS CAN PARTICIPATE IN THE PLC CAMPOUTS.**
- The boys choose where they want to go and the Committee helps to make it happen.
- It is usually between 2 and 3 days long making it possible to go to places and to perform activities for which younger Scouts may not be prepared
- We may camp in tents or stay in other accommodations as dictated by the nature of the trip

To Parents:

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- For the safety of your child, hiking boots are required for virtually every trip. Even during our car trips, we almost always do some hiking. Hiking boots provide much better traction, repel water, and most importantly help to protect the ankle from sprains and strains. This is one of the most important pieces of equipment for scouting. Be sure and get hiking socks also.
- **Open-Toed Sandals “Crocks” and Flip-Flops are not allowed in camp except for Flip-flops in the shower areas.**

The Essentials

The Troop 330 “Essentials” exceed the “Scout Outdoor Essentials” as listed in the new Eleventh Edition of The Boy Scout Handbook. Our experience has proven these extra items “Essential” for Florida camping environments. Full information can be found in the Boy Scout Handbook. The essential items include:

1. Scout Handbook
2. Appropriate sleeping bag for forecasted temperatures
3. Sleeping Pad and Groundcloth (keep the pad dry)
4. Pocketknife*
5. Personal First Aid Kit
6. Matches in a Waterproof container (wet matches usually don’t work)*
7. Paper and Pencils
8. Complete change of clothing (two in wet weather).
9. Always bring several pairs of dry socks (seal in Ziploc bags)
10. Boots-above-the-ankles are the preferred footwear. Cloth shoes border on unacceptable.
11. Be prepared for the weather!!
12. Hat
13. Rain Gear
14. Water Bottle – Very important in the Florida heat!
15. Flashlight with one change of batteries
16. Sun Protection
17. Compass

*Troop 330 requires each Scout to have earned “Toten Chip” and “Fireman’s Chit” before carrying knife or matches.

Consult the Boy Scout Handbook or Scout Fieldbook for complete information on appropriate equipment for most types of camping. Here are some guidelines about special Troop 159 requirements and rules.

The following is a list of “**DO NOT BRINGS.**” It is Troop 330 Policy to confiscate these items from Scouts until the end of the trip.

1. TVs, Gameboys, CD players, tape players, cell phones, or other electronic items unless cleared in advance with the Scoutmaster.
2. Comic books, games, sodas, candy, or magazines other than Scout magazines.
3. Any food items other than those purchased by the patrol. Other food items may pose an infestation hazard by either bears or bugs. The animals will eat you along with the food – they don’t know the difference.
4. Fixed-blade knives except those provided by the Troop for cooking, and must be left in the Patrol Box while not in use. Only Scouts qualified by the Scoutmaster and have passes “tote-N-Chip” may use knives, hatchets, or axes.

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5. Pocket knives (4 inch blades or smaller) may only be carried and used by Scouts who have received a Totin' Chip. The Totin' Chip must be with the Scout in order to carry and use a knife.
6. Lighters are not permitted at any time.
7. Aerosol spray products are not permitted on any Troop activity. Cream or pump types are to be used.
8. If fire starting is required on a campout, matches will be used. Matches may only be carried and used by Scouts who have received a Fireman Chit. The Fireman Chit must be with the Scout in order to carry and use matches.
9. Cameras are allowed, but at the Scout's risk (please seal them in Ziploc bags when not in use).
10. No fireworks are allowed at any time.
11. Tobacco, drugs, alcohol, and weapons are illegal and will not be tolerated.

Advancement

- Advancement is coordinated by the Advancement Coordinator working with the Troop Scribe and Senior patrol Leader. He or she will keep a computer record of all advancements and reports them to the Mid-America Council for the troop.
- These records are vital to the advancement to Eagle Scout and must be reported to the National BSA office. Accuracy is extremely important.
- Troop 330 works on Eagle-required merit badges every other week during scout meetings unless otherwise noted (see calendar). This allows scouts to work on elective merit badges during summer camp, at Camporees and on their own time. Worksheets for the Eagle-required merit badges have been given to your son in his Troop 330 notebook. Requirements for all merit badges can be found at: www.meritbadge.com.
- For each rank advancement, a Scout must complete and pass a Scoutmaster Conference and a Board of Review.
- Scoutmaster conferences need to be arranged between your son and the Scoutmaster. They can be conducted during a scout meeting, at a camp out or at an arranged time and place. We do our best to keep on top of advancement but, ultimately, it is the responsibility of each scout to decide how fast he advances. Please keep in mind though that Scouting is not just about advancement!
- A Board of Review is conducted by a committee made up of a minimum of three adult leaders. Board of Review is offered on the first Monday of every month following the Committee Meetings. We ask that Scouts respect the Committee and notify the Committee Chair at least one week in advance so that a Board can be scheduled. Exceptions will, of course, be made for special circumstances. It is our goal to help the Scout's advancement not hinder it so we are dedicated to doing all we can to assist each boy individually.
- Each merit badge has different requirements for completion. Worksheets and resources can be found in our Troop 330 library, online at www.BSA430.org or on the Internet at www.meritbadge.com.
- Encourage your son to ask for help from the adult leadership if he needs it. That is what we are here for – the Scouts.

STEPS TO RANK ADVANCEMENT:

- Completion of Requirements
- Scoutmaster Conference

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- Board of Review

See your Boy Scout Handbook for the advancement requirements and process.

Court of Honor

The Court of Honor is a special program with the purpose of recognizing and honoring the advancement in rank and completion of merit badges by the scouts in Troop 330. We also take this time to gather together with our families and celebrate the ideals of scouting. We have four Courts of Honor per year, on a quarterly basis that are planned and carried out by the Troop Committee.

How Troop 330 Parents Can Help

Theory of Leadership

Troop 330 is an organization run by boys under the direction of their Scoutmaster. They are assisted by their assistant Scoutmasters, merit badge counselors and Patrol Leaders in learning the skills necessary to advance through the ranks and earn merit badges.

The Troop Committee supports the Scoutmaster and the Troop leaders by organizing fund raising events and doing much of the behind the scenes work that makes the troop function.

Our charter sponsor is the Memorial Lutheran Church. The Charter Organization Representative is the liaison between the Troop and the Church and the person who approves committee nominations of adult leaders.

The concept of boy leadership is central to our mission in Troop 330. Unlike a Cub Pack, where parents take leadership positions, the Boy Scout program requires the parents to step back from these roles and allow the boys to lead themselves. This transition can sometimes be difficult for new parents and kids, but the end results are worth the effort. This is known as The Patrol Method.

Troop Leadership Roles

All youth members of the troop will gain experience in various leadership roles during the course of their membership. Even though there may be some reluctance to assume leadership positions by the younger scouts, parents should encourage and counsel their children on the benefits and responsibilities that leadership experience provides.

WE ARE ALL VOLUNTEERS

BSA does not stand for Babysitting Service of America. All of the adults assisting Troop 330 are volunteers; the only way the Troop can function is if everyone contributes in some way to support their son and the scouting program. We believe all parents should be prepared to assist in any way possible by contributing to the success of our program, therefore, **we require that at least one parent for each Scout take on some volunteer position in the Troop as a condition of admittance to the Troop. This is your son. Be a part of his life. You only have one chance.**

Additionally, we need help from time to time with scout trailer and equipment maintenance, and in helping to prepare for events such as Courts of Honor. If parents

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have a profession or hobby that may be interesting or educational, they may sign up as Merit Badge Counselor.

There are numerous ways you can help Troop 330 to be a success:

- **Ensure Two Deep Leadership** - In the unlikely event a scout needs to be transported to a medical facility off camp grounds, unless the Troop has two adult leaders to stay with the remaining scouts, **THE ENTIRE TROOP will be required to leave camp.**
- **Become a Merit Badge Counselor** - We need adult leaders to help the boys with merit badges. It is best to have more than one counselor for each merit badge so there is a back-up if someone is sick. To find requirements for all merit badges and links to resources go to:
<http://www.meritbadge.com/bsa/mb/index.htm>
- **Join the Committee** - This is one of the most important things you can do. The Committee meets on the First Monday of each month during the Troop Meeting at Memorial Lutheran Church. Selected Asst. Scoutmasters attend the first 30 minutes of this meeting and give updates on individual boys, patrols and the troop as a whole. The Assistant Scoutmaster informs the Committee of upcoming events and lets the Committee know how it can help the Troop. The Committee also uses this time to discuss fund-raising, the budget and any other needs the Troop may have. A successful troop ultimately hinges on the strength of its committee. Please join us whenever you can.

Dues for adults are \$25 per year and include insurance during Scout functions and activities, as well as a subscription to Scouting Magazine.

Become An Assistant Scoutmaster

You don't have to have Scouting Experience to become an Assistant Scoutmaster – we will fix that! Most of our Scoutmasters began as parents of children in the troop. We have a proud tradition of very long membership among adult leaders.

If you have an interest in becoming an assistant Scoutmaster and working closely with the boys on their skills and advancements, please let the Scoutmaster know and we will be happy to have your assistance and support.

The Boy Scout Program offers excellent workshops and instruction for adult leaders. Scoutmaster Specifics Training (SMS), Individual Outdoor Leadership Skills (IOLS) and other training are offered at various times within the Osceola District. Many of our adult leaders have also attended Wood Badge, Youth Protection, Safety Afloat, University of Scouting and other valuable programs designed to provide the skills adults need to offer guidance to youth members.

Emphasize 100% Attendance

Our troop has a reputation for 100% attendance at all meetings, campouts and special events. We put a special emphasis on going camping every month and we have a long history of winning awards for the most camping nights each year in our district.

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- **Attend Troop Meetings** - Troop meetings are fun! We need as many adult volunteers to devote at least one evening per month to help with the troop during Committee Meetings. This allows the Asst. Scoutmasters to attend the Committee Meeting and report to the Committee. The SPL and ASPL are also responsible for the troop during Committee Meetings but we need to have 2-deep leadership at all times.
- **Attend Weekend Campouts** - We always need adult volunteers to go to camp with us. We must have a minimum of two adults for each group of boys at all times. In order for us to attend weekend campouts, we need several adults willing to devote their weekend to their son's development and spend some quality time with the son. I guarantee you will not regret your decision to attend.
- **Go to Summer Camp** - We always need adult volunteers to go to camp with us. We must have a minimum of two adults for each group of boys at all times. In order for us to attend Summer Camp and/or go on High Adventure, BSA rules require that several adults take vacation time and spend some quality time with the Scouts. Again, I guarantee you will not regret your decision to attend.

Scouts who miss a meeting or a campout for any reason can make up their absence by providing service hours to the troop. Scouts who regularly miss events might decide our program is not right for them.

Over the course of the past 50+ years, we have learned that parents who get directly involved with their children in scouting get far better results. Dropping off your child week after week without participating can be a disadvantage to your child, yourself and the troop. Regular participation by parents can send the message to your child that your commitment to the scouting program is important.

Our Legacy of Community Service

One of the most valuable aspects of our scouting program is the opportunity to participate in community service projects. Since 1956, the scouts of Troop 330 have been ready, willing and able to lend a hand in their community when called upon in the support of worthy causes.

All Troop 330 scouts are required to participate in community service projects, both as a group and individually from time to time.

Community Service Hours

We may be asked to help clean up the waterways, collect donations of canned goods to benefit disaster relief or to volunteer our services for charity events. Sometimes we are invited to provide color guard services at public functions or to make a special presentation of our unique collection of American Flags dating back to the revolution that forged the birth of our nation.

School Requirements

Many schools require students to participate in community service opportunities as a condition of graduation. Your scouting program meets these requirements, and some scouts have received special recognition for their participation above and beyond the

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minimum requirements in the form of special awards from their school and scholarship opportunities.

Scout Advancement Service Projects

Many scouts have pro-actively identified projects of a volunteer nature to which they can apply their skills of leadership, planning and management toward a positive outcome. Every Eagle Scout in the history of our troop has organized and executed a well developed community service project as the final requirement to earn that ultimate rank.

All scouts are encouraged to participate in the Eagle projects of their troop members. When project tasks require a team effort, all scouts should be prepared to lend a hand. With this spirit of companionship and cooperation, you can count on your fellow scouts to be there and help make your Eagle project a great success.

Troop Service Hours

Since we depend on volunteers to maintain our scout building, all scouts are required to provide service hours to the maintenance of the facility as they advance in rank or to make up for missed meetings, campouts or special events. Your scoutmaster will advise you of opportunities to fulfill your troop service requirements.

Troop service tasks usually involve a patrol day on a weekend where the main floor, bathrooms, garage or kitchen are cleaned or trash is picked up from the yard, just to name a few examples.

Troop service hours are also an important aspect of our 100% attendance policy. Any scout that misses a troop meeting, campout or special event can make up for the absence by providing troop service hours under the direction of the scoutmaster.

Scout Spirit

One basic aspect of advancement in Troop 330 is known as "Scout Spirit." During the advancement process, you will meet with your scoutmaster for an assessment of your skills and to make sure you are prepared for your presentation to the advancement committee. At this time, your Scoutmaster will determine if you have exhibited "Scout Spirit" in terms of your attendance, your uniform inspections and your participation in troop events and community service opportunities.

Other Ways You Can Help Troop 330:

- Leadership Transition – start apprenticing with a current leader (Advancement, Treasurer, etc.), none of us will be here forever.
- We need someone to coordinate the construction of a display case so we can show off our memorabilia.
- We need someone to create our Eagle Roster plaque
- Be a liaison between our Troop and our sister Packs.
- Help with Den Chiefs.
- Coordinate and Assist with fund Raising Events
- You tell us!

A Habit For Life

Scouts that are involved in community service projects as young men are more likely to

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be involved in community service later in life. The lessons of creating a balance between Service to Self and Service to Others and the habit of volunteering one's time to worthwhile efforts is a noble aspect of good citizenship in the community.

When a scout is an active participant in service projects, he brings honor to himself and his troop, and to Boy Scouts everywhere. Wearing the uniform of a scout is a declaration of your commitment to living your life according to the scout law. Community service is an outward and visible way to show your respect for these values while helping others in a selfless manner.

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Other Aspects of Boy Scouts

Order of the Arrow

Purpose

The purpose of the Order of the Arrow is fourfold:

1. To recognize those Scout campers who best exemplify the Scout Oath and Law in their daily lives
2. To develop and maintain camping traditions and spirit
3. To promote Scout camping
4. To crystallize the Scout habit of helpfulness into a life purpose of leadership in cheerful service to others



History

The Order of the Arrow (OA) was founded by Dr. E. Urner Goodman and Carroll A. Edson in 1915 at the Treasure Island Camp of the Philadelphia Council, Boy Scouts of America. It became an official program experiment in 1922 and was approved as part of the Scouting program in 1934. In 1948 the OA, recognized as the BSA's national brotherhood of honor campers, became an official part of the national camping program of the Boy Scouts of America. Today, the OA is recognized as Scouting's National Honor Society. The OA has more than 181,000 members located in lodges affiliated with more than 310 BSA local councils.

Eligibility

To become a member, a youth must be a registered member of a Boy Scout troop and hold First Class rank. The youth must have experienced 15 days and nights of camping during the two years before his election. The 15 days and nights must include one, but no more than one, long-term camp consisting of six consecutive days and five nights of resident camping, approved and under the auspices and standards of the Boy Scouts of America. The balance of the camping must be overnight, weekend, or other short-term camps. Scouts are elected to the Order by their fellow troop, **following approval by the Scoutmaster. A scout who does not demonstrate the Scout Spirit and Basic Scouting skills will be deemed ineligible by the Scoutmaster.**

Induction

Ordeal: Admonition: Ahoalton: to love one another.

The induction ceremony, called the Ordeal, is conducted at Scout camp and is the first step toward full membership. During the experience, candidates maintain complete silence, receive small amounts of food, work on camp improvement projects, and are required to sleep alone, apart from other campers, which teaches significant values. During the Ordeal, the Scout must display the three ideals of the OA - Wimachtendienk, Wingolauksik, Witahemui (Brotherhood, Cheerfulness, and Service)."

Brotherhood Membership Have you seen the arrow? It is only right.

After 10 months of service and fulfilling certain requirements, a member may take part in the Brotherhood ceremony, which places further emphasis on the ideals of Scouting and the Order. Completion of this ceremony signifies full membership in the OA.

Vigil Honor: Leadership in Service. Obligation.

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After two years of service as a Brotherhood member, and with the approval of the National Order of the Arrow Committee, a Scout may be recognized with the Vigil Honor for outstanding service to Scouting, his lodge, and the community. This honor is bestowed by special selection and is limited to one person for every 50 members registered with the lodge each year.

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Troop 330 BOY SCOUTS OF AMERICA CAMPING/OUTING PERMISSION SLIP

Nature of Troop Activity: Camping Hiking Canoeing Community Service

Scout:

Location of Troop Activity: Camp Shands

Meet / Depart: Memorial Lutheran Church

Return: Memorial Lutheran Church

Cost:	Food Charge:	\$ 15.00
	Camping / Fees:	\$ 0.00
	Driver Fuel Charge	\$ <u>5.00</u> – No fuel Charge if you are driving your son
	Total	\$ 20.00

RSVP: Return this permission slip signed by your parent or guardian to Mr. Chris Clark, Troop 330 ASM with payment-in-full

Payment method: Cash \$ _____ Check \$ _____

Due Date: One Week Prior to the Monday before the Departure Date

Trip Organizer: Troop 330 Patrol Leader's Council

Parental Permission for their son to participate:

I, _____, give my son, _____, permission to participate in BSA Troop 330 to participate in the abovementioned Troop activity. I will update the Scoutmasters of any and all health information and medication (see below). I understand that every reasonable precaution will be taken to ensure the safety and well-being of my son/ward on this activity. I authorize the adult in charge of this activity to enforce the policies of the Boy Scouts of America and those of Troop 330. I hereby release and discharge Troop 330, the uniformed and non-uniformed leaders of Troop 330, the Troop 330 Committee Chair and its members, adults that furnish transportation, the chartering organization, and all participating adults in the above stated activity, all agents or representatives of the Boy Scouts of America from all actions, claims or demands I and/or my spouse or other legal guardian now have or hereafter have as a result of the participation of our son/ward in the above stated activity.

I understand that all Electronic personal entertainment devices (iPods, Gameboys, DVD players, Laptops, etc.) are incompatible with troop trips and therefore are not permitted. The only general exception is use while traveling to and from the event, although this is discouraged. In any event the Troop assumes no responsibility for valuable personal property and makes no provisions for their safe keeping. Be smart, leave them at home.

Cancelation Fees:

The above scout has my permission to attend this outing. If my scout cancels after reserving a spot(s) on this outing he is responsible for his portion of the costs incurred (ie. Camp fees, food, reservation fees, Driver's Fuel Allowance). The costs incurred will be deducted from his scout credits if available or he will be billed by the Troop.

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Special Medical Conditions:

I certify that any and all known medical conditions, allergies, food allergies and special needs have been disclosed to the Troop Committee, Scoutmaster and fully disclosed on the BSA Medical Form provided by you. If your son has significant food allergies, we highly recommend that you furnish him with his own food for the trip. The Troop cannot guarantee that your son will not be exposed to such items as flour, nuts, milk or other common food items.

Medical Emergencies:

While the troop is away, I can be reached at _____. In the event I cannot be reached and emergency medical treatment is required, you have my permission to authorize medical authorities to take any action, which may be needed and transport my son to the nearest hospital if medically necessary. In case of emergency, I understand that every effort will be made to contact me. In the event I cannot be reached, I hereby give my permission to the physician selected by the Troop 330 Adult Leader in Charge to secure the best available and expedient treatment, including hospitalization, anesthesia, surgery, or injections of medications for my son. Additionally, please contact: _____.

Signature: _____ Date: _____ Phone: _____

Alternate Contact Relationship Phone: _____

Alternate Contact Relationship Phone: _____

Adult Driver / Participant _____

Driver's Cell Phone _____

Please indicate whether you will attend the event: Yes No

Will You Provide Transportation to the event: Yes No

If you will transport scouts, you will receive a Fuel Allowance for trips greater than 50 miles from the embarkation point. **Please remember that all automobile expenses for Scouting is tax deductible at \$0.14 per mile.** Please provide the following information. If you have previously provided the information, indicate change or indicate that the information is "ON FILE". (Required by BSA)

Year, make and model of vehicle: _____

Number of Seat Belts (including driver): _____

Vehicle owner's name: _____

Driver's license number: _____

Insurance Coverage: (Required by BSA)

Insurance company

Each Person \$ _____ Each Accident \$ _____ Property \$ _____

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Source for BSA Forms

Medical Form, Parts A, B & C: <http://www.scouting.org/FileStore/pdf/34412.pdf>

Medical Form, Part D: http://www.scouting.org/filestore/HealthSafety/pdf/part_d.pdf

Merit Badge Counselor: <http://www.meritbadge.com/bsa/mb/index.htm>